



Planning for your Bar Services

Things to know ahead of time by Dragonfly



_____ Know your venue first. We personally like the venues that don't tie you in to specific vendors. Make sure your Venue is an open to outside vendors.

_____ Does the venue have a bar? Will you have to rent a bar from the venue, or an outside rental vendor?

_____ How many bars are you looking to have? Like an outside bar and an inside bar? *You don't always have to have what the venue is pushing, for example if your cocktail bar is in the sand? Know most your ladies don't want to get sand in their shoes*

_____ Decide on whether you want an all inclusive bar. (*include everything product, mixers, garnishes, bar services & materials*), or are you looking for more an All-a-Cart Experience where you Provide the product and you want the bar service to provide Bartending Services & Materials only?

_____ Decide on what type of Bar Service you want (whether you are providing the liquor or if the bartending service is you will want to know): For example, do you want a Beer & Wine Bar with Signature Cocktails, or would you rather have a Full Bar or Premium Cocktail Bar?

_____ Will you want to rent glassware, or have the bar service provide disposable glassware? (*It is much more cost effective to go with disposable glassware or to get your glassware from the same rental vendor you are getting dinnerware through*).

_____ Are there any other specialty services you are looking to have, from the bar service, at your event? (*For example: Signature Cocktails, Party Favors, Bridesmaid services, Champagne toast, Cocktail Servers, Hydration Station, Cocktail Cart?*)

_____ Nail down the times of your event from start to finish, keep in mind most venues require the bar service to end 30 minutes prior to close time. *Most services are 4-5 hours long anything longer than that could cost more.*

_____ Know your ideal Attendee count

_____ Be sure to have a budget that is reasonable for the services you are looking for and the quality of service you want.

Go to our website, www.dragonflycocktails.com, to get a quote, for an easy way to build the services you are looking for from a bar service company. One of our Bar Planners will be happy to go over everything with you